

Dear Parents and Carers,

SCHOOL CLOSURE – KEY WORKER / VULNERABLE PUPILS ATTENDING SCHOOL

Thank you for the information we have received regarding your child.

When your child attends school the following routines will apply.

Children will remain in their year group “bubble” and this remains constant throughout the day with no mixing of bubbles for teaching, play or lunchtime.

Children will be taught by a member of their year group teaching team and will follow the same remote learning programme as the pupils working from home.

TIMINGS OF THE DAY

YEAR GROUP	DROP OFF TIME GATE CLOSES AT 8:45AM	DROP OFF AT GATE	PICK UP TIME	PICK UP AT GATE
RECEPTION	8:30am	B	2:30PM	B
YEAR 1	8:30am	B	2:35PM	B
YEAR 2	8:30am	B	2:40PM	B
YEAR 3	8:30am	C	2:30PM	C
YEAR 4	8:30am	B	2:45PM	B
YEAR 5	8:30am	C	2:35PM	C
YEAR 6	8:30am	C	2:40PM	C

**Please follow social distance guidelines and by doing so all pupils can arrive from 8:30am.
Please do not arrive any earlier.**

A face covering MUST worn (unless exempt) for dropping off / picking up.

Siblings – Children will go home with the youngest sibling in the family.

PLEASE BE AWARE OF THE FOLLOWING

PUPIL INFORMATION

- Pupils to wear full school uniform and to bring a coat. No tie required.
- School shoes to be worn – trainers may be used for recreation times.
- No book bags, reading diaries or school bags.
- All pupils to wear PE Kit on Wednesday as we will be having a keep fit day!
- If your child brings a packed lunch please send in a disposable bag. It can be thrown away after they have eaten and the rubbish will be disposed of immediately.
- Drinks bottle – each child to bring in their own and it will be taken home daily.
- All pupils must be dropped off and collected promptly by one adult.

- Pupils will have an allocated desk. Their equipment and belongings will be stored with them at their desk.
- Each child will have their own packet of tissues.
- Hand sanitiser will be readily available throughout the day with each classroom having a Hand Cleaning Area.
- We have a designated First Aid room should it be required. Staff engaging with a child who presents as unwell (sickness, temperature etc.) will wear PPE and parents will be notified immediately. We will then follow the protocol for the illness displayed.

DROPPING OFF / PICKING UP

On arrival / collection please can you queue against the blue fence wearing a mask.

Please follow the two metre social distancing recommendation.

A member of staff will meet each child at the gate.

Once you have handed your child over child please walk a little further down Mallard Close before crossing over the road and walking back up Mallard Close. This one way system should help with congestion and safety.

Please do not congregate in small groups around the gates for the safety of everyone. After you have dropped your child at school the Government have asked for you not to congregate with other parents. Please “Drop and Go” or “Collect and Go” in accordance with social distancing measures.

In line with Government guidance members of the public are not allowed on site. The office will not be available. Should you need to contact them please email or telephone.

Government guidance also recommends only one adult per household drops / collects their child.

The Government have requested where people can to walk to school. As Mallard Close will be used for queuing we would ask that you park (if driving) in front of the Church or use the Public Car Park. This will allow safe crossing for all including the residents of Mallard Close.

We have followed the Government Guidelines and Birmingham Local Authority Risk assessments to ensure that the safety of your child, our families, our staff and the community is at the heart of what we do.

My thanks to the staff for their continued hard work and support.

We thank you and appreciate your help and support with this matter.

Please stay safe and well. God bless.

R A Girling

Head Teacher